Permission to Visit Collections

Permission to visit the artifact and document collections of the Peabody Museum is given to the researcher who signs this form. Permission is non-transferable. The researcher agrees not to disturb the order in which the collection is organized. No item is to be broken, marked, or otherwise altered from the condition in which it is found. The researcher has read and agrees to abide by the Osteology Object Handling Guidelines before conducting research on Peabody Museum collections.

One copy of any book, article, thesis, catalogue, or other written or visual products resulting from this work must be donated to the Research Department upon completion of this research. When research involves collections from North American or Hawaiian tribes, it is requested that the researcher also donate a copy to the tribe(s).

The Peabody Museum may require that one copy of primary data remain at the Peabody Museum as a permanent record of research. The Peabody Museum will incur the cost of copying these data at the conclusion of the research visit. The Peabody Museum will not distribute these data without written permission from the undersigned researcher for a period of at least five years.

Any copies of research materials (photographs, archival or other documentation) supplied by the Museum are for study purposes only and may not be reproduced without written permission. This agreement does not constitute permission to photograph collections. An additional agreement, covering specific conditions of artifact photography, must be completed.

I have read and agree to the above conditions. ________________________________

Signature

Name:_____________________________________________  Date:_______________________

Institution:______________________________________________________________________

Title/Position:___________________________________________________________________

Address:_______________________________________________________________________

_______________________________________________________________________

Phone: (_____ ) _______________  Fax:________________  Email:______________________

Collection Examined:_____________________________________________________________

Purpose of Research:_____________________________________________________________

Peabody Staff Signature:__________________________________ Date:___________________

OFFICE USE ONLY:

duration of visit:________________________collection type________________________
collection area(s)________________________number of objects________________
project completed ☐  project in process ☐  CUTS entry ☐

revised 5/05